

DOCUMENT DESTRUCTION



Protecting your privacy.  
Providing peace of mind.



## A Chilling Reality

- According to the Federal Trade Commission, 10 million Americans experience identify theft every year. That translates to 19 people every minute.
- Most cases of identify theft result from thieves stealing information from paper-based sources rather than electronic media.
- 50% of identity theft victims have no idea how their personal data was stolen.
- According to the US Department of Justice, identity theft has edged out drug trafficking as the nation's number one crime.





## Shred with Pride!

Identity theft and corporate espionage are the fastest growing forms of fraud. They threaten personal security and corporate confidentiality. They destroy credit ratings and cost businesses billions of dollars every year. The safest way to prevent sensitive information from falling into the wrong hands is to destroy it.

At Pride Recycling Company, we take information privacy very seriously. Our document shredding services ensure the

highest levels of security, convenience and respect for the environment. Whether you have a one-time need for shredding or require ongoing, on-site service, we can accommodate you, your business and your schedule.



## Secure everyone's privacy

We live in an information-intensive society. From customer contracts and price lists to bank statements and tax forms, the volume of sensitive information we exchange, print, store and throw away – at the office and at home – is at an all-time high. And it's

continuing to grow. That puts every one of us at risk for identity and data theft. Document shredding not only minimizes that risk, it reduces the burden on the environment and helps businesses comply with federal and state privacy laws.

**ABIDE BY THE LAW:** Businesses today have a legal obligation to ensure their customer and employee information is appropriately safeguarded. This is enforced through federal and state legislation, including the Gramm-Leach-Bliley Act (GLB), the Fair and Accurate Credit Transactions Act (FACTA) and the Health Insurance Portability and Accountability Act (HIPAA).

**CUT COSTS, SAVE TIME:** Relying on in-house staff to manage document destruction can be costly. Consider the time employees spend on shredding rather than on more revenue-generating tasks. Add that to the investment required to acquire and maintain shredding equipment and disposal bags. Outsourcing your document destruction needs is good for your budget – and your business.

**PROTECT TRADE SECRETS:** You wouldn't share your customer lists or product development plans with your competitors. But, by failing to destroy those confidential documents through secure channels, you expose your business to infinite risk. Document shredding protects your trade secrets.

**PRESERVE THE ENVIRONMENT:** Once Pride has shredded your documents, the paper is recycled and made into new material. That reduces the amount of waste headed to local landfills. Our commitment doesn't stop there though. We fuel all our trucks with biodiesel, which helps reduce pollution and ease our dependence on limited natural resources.

**KEEP IT QUIET, CLEAN AND CONVENIENT:** By letting us handle your shredding according to your schedule, you won't have to worry about paper dust, noise, clean-up or any other you-shred hassles.



## The right fit

Whatever your need—one-time, ongoing, drop-off or on-site—we have a range of options to fit your business needs, personal needs and your schedule. All of our staff receives thorough background screening, drug testing, and training, which means they can be trusted to handle your sensitive materials and answer your questions.



## We'll come to you

Our on-site shredding service is available on a one-time or ongoing basis. It's the most convenient and secure way to have your documents destroyed. We can come to your business or home and shred your documents right before your eyes, as often as you'd like. We can provide you with a secure, convenient

60-gallon, locked tote to store your paper until you are ready for us to shred. If you store the material in your own container, we can transfer it into our tote at the time of shredding. Scheduling is at your convenience. The minimum charge to shred at your location is based on a 60-gallon cart capacity.

## Come to us

Bring your documents to us and save money. We'll keep them in a secure, locked-down storage container until they're shredded that same evening under video camera surveillance. Keep in mind, the minimum charge for material brought to our recycling depot for shredding is equivalent to what will fill one of our red curbside bins.

Our drop-off depot is located at:

### PRIDE RECYCLING DEPOT

13910 SW Tualatin-Sherwood Road  
(shares a driveway with Pride Disposal)  
Sherwood, Oregon 97140

**HOURS:** Monday-Friday, 8am-4:30pm

**INFORMATION:** 503-625-0725

## WHAT WE CAN SHRED AND RECYCLE

Our list of acceptable documents includes: computer paper, white and colored paper and envelopes, fax paper, carbonless paper, slick or glossy paper (e.g., brochures, pamphlets, direct mailings), heavily printed and coated paper, and manila and bleached file folders.

Don't worry about removing paper clips and rubber bands from your materials. We can shred materials with those and more: metal fasteners, rubber bands, staples, tape, sticky

notes, plastic tabs, wire spirals, press-apply labels, plastic spirals and white paper ream wrappers.

**PLEASE DON'T INCLUDE:** goldenrod colored paper, deep-tone, fluorescent dyed paper, pre-consumer dyed or coated paper, unbleached paper, newspaper or inserts, magazines, catalogs, stock certificates, beverage labels, x-ray films or wet strength paper.

## Frequently Asked Questions

**Q. How do you protect the confidentiality of my documents?**

**A.** We start by ensuring all our employees have passed extensive background screening and drug tests. Documents that we shred at your business or home are transferred from your locked container to the shredder on our truck and destroyed immediately. Documents that are dropped off at our recycling depot for shredding are kept in a locked-down storage container until they are shredded under video camera surveillance. In both cases, you can rest easy knowing that your materials will be shredded securely and in accordance with National Association of Information Destruction (NAID) standards.

**Q. What kind of container can you empty for me?**

**A.** We can supply you with a secure 60-gallon locked cart. Or, if you store the material in your own container, we can transfer it into our cart at the time of shredding.

**Q. What if I only need help with shredding one time?**

**A.** Our range of shredding services includes options for you to drop-off your documents at our recycling depot, or we can do a one-time pick-up and shredding at your business or home.

**Q. Do you have a minimum volume requirement?**

**A.** We can shred as little or as much as you would like. Shredding done at your location has a *minimum* service charge of 60-gallons per visit. Our minimum charge for materials brought to our Recycling Depot is the capacity of a red curbside bin.

## Proud to serve you

Our long-standing pledge to the community is rooted in service, convenience, quality and security – traits that make our document destruction services stand out. Whether you require on-site or drop-off

service, one time or regular shredding, we can meet your needs. Together, we can protect your privacy and give you – and your customers – peace of mind.



**FRONT DESK:** 503-625-0725

**OFFICE HOURS:**

Monday - Friday, 8am - 4:30pm  
13910 SW Tualatin-Sherwood Rd.  
Sherwood, Oregon 97140

**MAILING ADDRESS:**

P.O. Box 1150  
Sherwood, Oregon 97140

**FAX:** 503-625-6179

**EMAIL:** [info@PrideRecycling.com](mailto:info@PrideRecycling.com)

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(24/7 information!)